City Hall

May 15, 2018

The regular council meeting was held on May 15, 2018 at 6:00 pm with Mayor Lester Hadden

presiding.

Those present were Councilmembers Wayne Favors, Stephanie Hannah, Edward Rabun, John J. Rabun Jr. and Michelle Weatherford-Usry.

Others present were City Administrator Arty Thrift, City Clerk Janee Miller, City Attorney Chris Dube, Police Chief Jamey Kitchens, Fire Chief Keith Boulineau and Assistant Police Chief Jim Votaw.

Citizens present were Rev. Willie L. Jones, Bennett Clark, Gail Clark and Sharena Vaughner.

Rev. Willie L. Jones gave the invocation followed by the Pledge of Allegiance.

Michelle Weatherford-Usry made a motion to amend the Agenda to include the Resolution to establish regulations for Event Centers. John J. Rabun Jr. seconded the motion; all in favor.

Minutes of the April 11, 2018 work session, minutes of the April 17, 2018 regular council meeting, minutes of the April 17, 2018 executive session and minutes of the May 9, 2018 work session were approved as printed with a motion made by Michelle Weatherford-Usry. Stephanie Hannah seconded the motion; all in favor.

John J. Rabun Jr. made a motion to approve the General Fund, Water & Sewer System Fund, Gas System Fund and Landfill & Sanitation Fund Summary Financial Statement as presented. Edward Rabun seconded the motion; all in favor.

Unfinished/Old Business – None

John J. Rabun Jr. made a motion to approve the Resolution establishing regulations for Event Centers. Wayne Favors seconded the motion; all in favor.

City Administrator Arty Thrift presented council with a copy of the Preliminary 2018 Tax Digest from Jefferson County Tax Assessor’s Office.

City Administrator Arty Thrift presented council with a copy of the monthly Gas report for March 2018.

Michelle Weatherford-Usry made a motion to change the Work Session meeting time from 3:00 pm to 5:00 pm. Edward Rabun seconded the motion; all in favor.

City Administrator Arty Thrift presented council with a copy of the Police Department Officer statistics report.

There were no Committee Reports at this time.

In Staff Reports, Police Chief Jamey Kitchens and Fire Chief Keith Boulineau presented council with a report on activities of their respective Departments.

Wayne Favors made a motion to approve the second reading of the Ordinance to amend the City Salary Chart and Pay Plan Chart. John J. Rabun Jr. seconded the motion; all in favor.

John J. Rabun Jr. made a motion to enter into executive session to discuss **Personnel.** Stephanie Hannah seconded the motion; all in favor.

1. That this Council now enter into closed session as allowed by O.C.G.A. ₴ 50-14-4 and pursuant to the advice by the City Attorney for the purpose of discussing the following: **Personnel.**
2. That this body, in open session adopt a resolution authorizing and directing the Mayor or presiding officer to execute an affidavit in compliance with O.C.G.A. ₴ 50-14-4 and that this body ratify the actions of the council taken in closed session and confirm that the subject matters of the closed session were within exceptions permitted by the open meeting law said resolution form to be in separate notebook kept with minute book.

Back in open session Michelle Weatherford-Usry made a motion to approve a merit pay increase for City Clerk Janee Miller increasing her annual salary to $43,571.66 (Grade 10, Step 10). This adjustment is effective May 17, 2018. Wayne Favors seconded the motion; all in favor.

Wayne Favors made a motion to approve a merit pay increase for Wastewater Superintendent Larry Anderson increasing his annual salary to $53,415.55 (Grade 11, Step 13). This adjustment is effective May 17, 2018. Michelle Weatherford-Usry seconded the motion; all in favor.

John J. Rabun Jr. made a motion to approve a merit pay increase for Fire Chief Keith Boulineau increasing his annual salary to $47,830.33 (Grade 11, Step 10). This adjustment is effective May 17, 2018. Michelle Weatherford-Usry seconded the motion; all in favor.

Wayne Favors made a motion to approve a merit pay increase for Public Works Superintendent Wayne Davis Sr. increasing his annual salary to $63,243.03 (Grade 12, Step 15). This adjustment is effective May 17, 2018. Edward Rabun seconded the motion; all in favor.

John J. Rabun Jr. made a motion to approve a merit pay increase to Patrol Officer Ronald Blanton raising his hourly rate to $15.13 per hour (Grade 7, Step 9) based on his 6-month working test evaluation. The hourly rate increase is effective May 17, 2018. Michelle Weatherford-Usry seconded the motion; all in favor.

Stephanie Hannah made a motion to approve a merit pay increase for Police Department Corporal Jack Hancock raising his hourly rate to $16.04 per hour (Grade 8, Step 8). This hourly rate increase is effective May 17, 2018. John J. Rabun Jr. seconded the motion; all in favor.

John J. Rabun Jr. made a motion to approve a merit pay increase to Police Department Corporal Napoleon Jones raising his hourly rate to $16.04 per hour (Grade 8, Step 8). This hourly rate increase is effective May 17, 2018. Stephanie Hannah seconded the motion; all in favor.

Wayne Favors made a motion to approve a merit pay increase to Patrol Officer Joseph McAlpin raising his hourly rate to $15.13 per hour (Grade 7, Step 9). This adjustment is effective May 17, 2018. Michelle Weatherford-Usry seconded the motion; all in favor.

John J. Rabun Jr. made a motion to accept the recommendation of Police Chief Jamey Kitchens to promote Amy Muhammad to the position of Administrative Assistant II in the Police Department with an hourly rate increase to $14.48 per hour (Grade 6, Step 10). The promotion and hourly rate increase is effective May 17, 2018. Stephanie Hannah seconded the motion; all in favor.

Wayne Favors made a motion to approve a merit pay increase to Assistant Police Chief Jim Votaw increasing his annual salary to $45,784.98 (Grade 9, Step 14). This adjustment is effective May 17, 2018. Michelle Weatherford-Usry seconded the motion; all in favor.

There being no further business, the meeting adjourned at 8:09 pm.

Janee Miller

City Clerk